CEN/TC XXX

Date:  20XX -XX

prEN XXXXX: XXXX

Secretariat: XXX

Introductory element — Main element — Complementary element

Einführendes Element — Haupt-Element — Ergänzendes Element

Élément introductif — Élément central — Élément complémentaire

ICS:

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| CCMC will prepare and attach the official title page. |

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European foreword

This document (prEN XXXX:XXXX) has been prepared by Technical Committee CEN/TC XXX “Title”, the secretariat of which is held by XXX.

This document is currently submitted to the CEN Enquiry.

This document will supersede EN XXXX:XXXX.

In comparison with the previous edition, the following technical modifications have been made:

This document has been prepared under a mandate given to CEN by the European Commission and the European Free Trade Association, and supports essential requirements of EU Directive(s).

For relationship with EU Directive(s), see informative Annex ZA, which is an integral part of this document.

[NOTE to the drafter: Add information about related documents or other parts in a series as necessary. A list of all parts in a series can be found on the CEN website.]

Introduction

Text of the introduction.

Identification of patent holders, if any.

# Scope

Text of the scope.

# Normative references

The following documents are referred to in the text in such a way that some or all of their content constitutes requirements of this document. For dated references, only the edition cited applies. For undated references, the latest edition of the referenced document (including any amendments) applies.

EN XXXX-1:XXXX, *General title of series — Part X: Title of part*

EN XXXXX (all parts), *General title of the series*

[NOTE to the drafter: The Normative references clause is compulsory. If there are no normative references, add the following text below the clause title: "There are no normative references in this document."]

# Terms and definitions

For the purposes of this document, the following terms and definitions apply / the terms and definitions given in… and the following apply.

ISO and IEC maintain terminological databases for use in standardization at the following addresses:

* IEC Electropedia: available at <http://www.electropedia.org/>
* ISO Online browsing platform: available at <http://www.iso.org/obp>

[NOTE to the drafter: The Terms and definitions clause is compulsory. If there are no terms and definitions, add the following text: "No terms and definitions are listed in this document."]

3.1

term

text of the definition

3.2

term

text of the definition

Note 1 to entry:

[SOURCE: EN XXX:XXXX, definition XX]

# Clause title, e.g. Subclauses

## Subclause title

Text of subclause.

## Subclause title

### Subclause title

#### Subclause title

##### Subclause title

###### Subclause title

Text of subclause.

# Clause title, e.g. Paragraphs and Lists

**5.1** Text of paragraph.

EXAMPLE

NOTE

**5.1.1** Text of paragraph.

**5.1.1.1** Text of paragraph.

**5.1.1.1.1** Text of paragraph.

**5.1.1.1.1.1** Text of paragraph.

**5.2** Text of paragraph:

* List item
* List item
* List item

[NOTE to the drafter: For numbered and unnumbered lists, style text as List Bullet or List Number and use the bullet and/or numbering library in the tool bar.]

1. (informative)

Title of Annex A, e.g. Example of a table, a figure and a formula
	1. Clause title
		1. Subclause title
			* 1. Subclause title
				2. Subclause title

Subclause title

Text of the annex.

* 1. Example of a table

Table A.1 — Table title

|  |  |  |  |
| --- | --- | --- | --- |
| Table headera |  |  |  |
| Table text | Textb |  |  |
|  |  |  |  |
|  |  |  |  |
| NOTE Table note. |
| a Table footnote.b Second table footnote. |

[NOTE to the drafter: For indented text, it is recommended to create new cells instead of using tabs.]

* 1. Example of a figure

Dimensions in millimetres

Insert and Link Figure

Key

|  |  |
| --- | --- |
| X | definition for X |
| Y | definition for Y |

NOTE Figure note.

Figure text.

Figure A.1 — Figure title

* 1. Examples of formulae

A + B = C (1)

where

|  |  |
| --- | --- |
| A | is … ; |
| B | is … ; |
| C | is … . |

[NOTE to the drafter: For simple formulae, the keyboard can be used. For more complex formulae, it is recommended to use a Word equation tool, such as MathType.]

 (2)

where

|  |  |
| --- | --- |
| *Bi*(1) | is …  |
| *D*1 | is… |
| … |  |

1. (informative)

Relationship between this European Standard and the [essential]/[interoperability]/[…] requirements of [Directive]/[Regulation]/[Decision]/[…][Reference numbers of the legal act] aimed to be covered

[NOTE to the drafter: This is the Generic Annex ZA template. For some Directives/Regulations, specific templates need to be used and these can be found on the CEN BOSS: <https://boss.cen.eu/reference%20material/FormsTemplates/Pages/default.aspx>]

This European Standard has been prepared under a Commission’s standardization request [Full reference to the request “M/xxx”/”C(2015) xxxx final”] to provide one voluntary means of conforming to [essential] / [interoperability] / […] requirements of [Directive] / [Regulation] / [Decision] / […] [Reference numbers of the legal act] [Full title].

Once this standard is cited in the Official Journal of the European Union under that [Directive] / [Regulation] / [Decision] / […], compliance with the normative clauses of this standard given in Table […] confers, within the limits of the scope of this standard, a presumption of conformity with the corresponding [essential] / [interoperability] / […] requirements of that [Directive] / [Regulation] / [Decision] / […], and associated EFTA regulations.

Table Z. — Correspondence between this European Standard and [Annex … of] / [Article(s) … of] [Directive] / [Regulation] / [Decision] [Reference numbers of the legal Act]]

|  |  |  |
| --- | --- | --- |
| [Essential]/ [interoperability]/[…] Requirements of [Directive]/[Regulation]/[Decision] [ …] | Clause(s)/sub-clause(s) of this EN | Remarks/Notes |
|  |  |  |

[NOTE to the drafter, to be removed before publication:

This table can be used to accommodate all possible cases and independently how detailed correspondence is established or is possible to give:

* to declare the correspondence with a general statement ‘all requirements are covered’ by complying ‘all (or indicated) clauses’ (then the table would contain only one row);
* to declare more detailed correspondence (then the table would contain as many rows as needed).]

**WARNING 1** — Presumption of conformity stays valid only as long as a reference to this European Standard is maintained in the list published in the Official Journal of the European Union. Users of this standard should consult frequently the latest list published in the Official Journal of the European Union.

**WARNING 2** — Other Union legislation may be applicable to the product(s) / [service(s)] / […] falling within the scope of this standard.

Bibliography

[1] EN XXXX, *Title of reference*